



London Marathon Playing Field Redbridge

Bar and Catering tender outline

Introduction

London Marathon Playing Field Redbridge is a sports ground which hosts football during the winter season and cricket during the summer season. London Playing Fields Foundation is seeking to appoint a bar and catering operator to provide good quality and good value bar and catering services to users of the sports pitches at the ground and at the adjacent Fairlop Oak Playing Field.

In addition to the provision of services to users of the sports facilities, there may be opportunities for the appointed operator to let the facilities for meetings, functions and other lettings at times when not otherwise needed to provide services to the users of the sports pitches, subject to agreement with LPFF.

This document sets out the basis of the services required and invites tenders from interested parties on the basis of a two year agreement to operate. A draft of the agreement into which the selected operator will be expected to enter gives more detail of the conditions of operation and the responsibilities of the operator:

Use

The main pattern of sports use across both grounds is:

Winter season from mid September to early April:

- football on up to 14 pitches on Saturday and Sunday mornings and afternoons

Summer season from mid April to early September:

- cricket on five pitches on Saturday and Sunday

Bar and catering facilities

It is envisaged that the areas available to the operator will comprise:

- The bar servery and back bar areas – sole use by operator
- The main bar area – shared use
- The small bar area – sole use by operator?
- The “cold room” on the ground floor – sole use by operator
- The store area off the main bar area – sole use by operator
- The kitchen at first floor level – sole use by operator



Services required

The bar and catering operator will be required to provide services to the pitch users as required, at times to suit fixtures and in a manner which supports the use of the ground for sport.

At times when the bar areas are not being used for sport or associated activities there may be opportunities for them to be let out by the operator, subject to prior agreement with LPFF and payment of an event charge to be agreed.

The operator will be the sole authorised provider of bar and catering services within the pavilion building. However sports users and other hirers will not be compelled to utilise the bar and catering provision as part of their hiring of the pitches or hiring of indoor spaces.

Hours

The main hours of operation needed to serve sports users are likely to be Saturday and Sunday from around 9am to 6pm during the winter season and 11am to 6pm during the summer season, with other times on an occasional basis.

Fixtures and fittings

The operator will be responsible for providing all behind bar and cellar equipment either directly or through an agreement with a brewery/supplier, together with all all loose fittings, including tables, chairs, kitchen appliances, utensils, implements, cleaning materials, glass, crockery, cutlery and linen required for use in the Licences Areas and to maintain the same in good order and repair.

The operator will be responsible for the provision of television and other AV and audio equipment in support of the bar operation and for the payment of fees and the obtaining of licences as necessary.

Licences

The Foundation holds the premises licence for the facility.

The operator will be required to hold a personal licence and act as the Designated Premises Supervisor in relation to the premises licence.

Annual fee and event charges

The annual fee for the use of the premises will be £TBA + VAT and a proportion of the cost of utilities.

The charges for an event letting by the operator will be £TBA + VAT per hour for the small bar area, £TBA + VAT per hour for the large bar area, £TBA + VAT per hour for the small and large bar areas together and £TBA + VAT per hour for the classroom.

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